



KANKAKEE COMMUNITY COLLEGE
District 520

July 10, 2023

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Boicken at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mrs. Cathy Boicken, Chair
 Mr. Bill Orr, Vice Chair
 Mr. Michael Proctor, Secretary
 Mr. Jerald Hoekstra
 Mr. Brad Hove
 Mr. Patrick Martin
 Mr. Todd Widholm
 Ms. Jennifer Bustos, Student Trustee

Also attending in person were:
 Dr. Michael Boyd, President
 Ms. Claire Chaplinski, Attorney
 Administrative Staff

Dr. Boyd welcomed guests. There was no public comment. There were no amendments or changes to the published agenda.

APPROVAL OF MINUTES

The recording secretary presented the minutes from the June 12, 2023 Board meeting for approval. Motion was made by Mr. Hove and seconded by Mr. Proctor to approve the minutes as presented.
On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
 ABSTAIN: Martin
 Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Martin and seconded by Mr. Orr to approve the July 10, 2023 Consent Agenda Action Items 1-3 as follows:

***APPROVAL OF 1A PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A program participants as presented.

***APPROVAL OF TUITION COURSE REIMBURSEMENTS**

The administration recommended the Board approve the tuition course reimbursements as presented.

***APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board approve accepting Illinois Green Economy Network (IGEN) grants for green hydrogen curriculum and rainwater collection system.

On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL OF CONTRACT AWARDS

The administration recommended the Board approve awarding bids for science supplies to Carolina, \$1,465.10; Flinn, \$149.62; Mercedes Medical, \$781.55; VWR, \$12,021.78; Edvotek, \$2,858.00; and Fisher, \$11,569.04. Motion was made by Mr. Widholm and seconded by Mr. Hoekstra to approve the contract awards as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL OF RAMP SUBMISSION FY2024 FOR PRIORITY PROJECTS IN THE CAMPUS MASTER PLAN

The administration recommended the Board approve the following priority projects in the Campus Master Plan for FY24 submission to the Resource Allocation Master Plan (RAMP): 1) Addition and renovation to the Activities Center Building; 2) renovation to the third floor L Building East; and 3) renovation to the third floor L Building West. Motion was made by Mr. Hoekstra and seconded by Mr. Proctor to approve the FY24 RAMP submission of priority projects as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

President Boyd noted that this action items does not grant permission for these projects to move forward; rather, the action item grants administration permission to submit these projects to the state for consideration in its Resources Allocation Management Plan (RAMP). If funded, KCC's board of trustees would need to consider further action to approve funded projects.

APPROVAL OF RESOLUTION IN SUPPORT OF CITY OF WATSEKA TIF EXTENSION

The administration recommended the Board approve a resolution in support of the City of Watseka's term extension of the Court House Road Tax Increment Financing (TIF) District No. 3 from 23 years to 35 years and recommended the approval of sending a letter in support of same. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to approve the resolution as presented and to approve sending a letter in support of same. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

INFORMATION

VP Purcell presented the Summer 2023 Census Day Enrollment Report. She noted that there was an increase in summer enrollment for the third year in a row.

VP Nugent shared that the Foundation was presented with a \$75,000 check for law enforcement scholarships from the I Got Your Six fundraiser.

Dr. Boyd gave his report to the Board. He congratulated Trustee Martin who was named Manteno's Citizen of the Year. Career Coach partnerships continue between the college and the Economic Alliance, the Iroquois Area Regional Delivery System (IARDS), and the Community Foundation. The Wheels of Opportunity RV has been out in the community and at events. The Fourth of July KVSO and fireworks event was a success again this year. Dr. Boyd thanked the Physical Plant and Police and Security departments for staffing the event. Sadly, Trustee Emeritus Hugh Van Voorst passed away on July 5. He served on the Board of Trustees for 34 years and was Chair for 19 years.

Student trustee Bustos gave her report to the Board. Student Life participated in the Fourth of July event on campus. The Student Advisory Council (SAC) is planning kick-off activities for August when students return for fall semester. She and former trustee Morgan Fischer will attend an Illinois Community College Board (ICCB) SAC meeting on July 27 at ICCB's Springfield headquarters.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for May 31, 2023 and the Investment and Financial Summary Report for June 30, 2023. Motion was made by Mr. Hove and seconded by Mr. Orr to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken

ABSTAIN: Martin

Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$3,864,893.31, sixteen (16) purchase order requisitions over \$10,000, and three (3) special bills totaling \$7,036.47 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Proctor to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken

Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Orr and seconded by Mr. Hove to convene to closed session. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken

Motion Carried

The Board went into closed session at 5:20 pm. The Board returned at 5:25 pm. Motion was made by Mr. Martin and seconded by Mr. Widholm to reconvene the Board meeting. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken

Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mr. Hove to approve Matters of Personnel Items 1-6 as presented and recommended by the administration and enumerated below:

- (1) Approval of Position Description
- (2) Approval of Employment Matters
- (3) Approval of Student Employment Matters
- (4) Approval of Continuing Education and Career Services Contracts
- (5) Approval for Payroll and Payment Authorizations to Youth Participants in WIOA Work Experience Program in Kankakee County
- (6) Approval of Adjunct Faculty Appointments, Summer Term 2023

On roll call, the vote was:

AYES: Hoekstra, Hove, Martin Orr, Proctor, Widholm, Boicken
Motion Carried

Trustee Martin remarked that the college campus looked terrific at the Fourth of July event. He thanked the Board for their support of the City of Watseka's TIF extension.

ADJOURNMENT


There being no further business to come before the Board, motion to adjourn the Board meeting at 5:27 pm was made by Mr. Martin and seconded by Mr. Hoekstra. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:



Chair



Secretary